



Addendum # 1  
Issue Date: 1/26/12

Newport News Redevelopment & Housing Authority  
Division of Purchasing  
227 27<sup>th</sup> Street P.O. Box 797  
Newport News, VA 23607  
Phone: (757) 928-2623 Fax: (757) 245-2144  
[www.nnrha.com](http://www.nnrha.com)

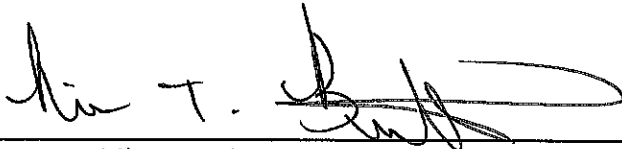
Request for Quotations  
RFQ#49-HER-01-12  
1/19/12

**Hallum Residential Repairs**  
**Quotation Due Date: No Change**

Request for Quotes, subject to the conditions and instructions contained herein, will be received at the above office until the date and hour shown (local prevailing time) for furnishing the items or services described in the Request for Quote.

**It is agreed and understood that this page will constitute addendum #1, and shall be made part of the RFQ document. This document must be signed and returned with the Quote.**

Attachment A:  
Revised work write up

**Procurement Officer:**   
Nina T. Britton, Procurement Officer, [nbritton@nnrha.org](mailto:nbritton@nnrha.org)

Company Name: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Work Write-Up

COMPANY NAME \_\_\_\_\_

**HALLUM -REVISED WRITE-UP 1/25/12**

Dated: 12/22/2011

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Printed: Thursday, January 26, 2012 09:17 AM  
Arranged By: Location (All Locations)  
Priorities: All Priorities  
Cost: Yes (F Text: Yes Subtotals: No Summary: No Notes: Yes OP Method: At End

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**CUSTOMER INFORMATION**

ADELINE HALLUM-EMERGENCY

Project Address14304 DELOICE CRESCENT  
NEWPORT NEWS, VA 23602Customer Address14304 DELOICE CRESCENT  
NEWPORT NEWS, VA 23602

Home Phone:

Work Phone:

**PREPARED BY**

MIKE BENNETT/JO ANN THORNTON  
NEWPORT NEWS REDEVELOPMENT & HOUSING AUTHORITY  
227 27TH STREET  
NEWPORT NEWS, VA 23607  
757 928-2623

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# Work Write-Up

ADELINE HALLUM-EMERGENCY  
 WWU: HALLUM -REVISED WRITE-UP 1/25/12  
 Site: 14304 DELOICE CRESCENT

Dated: 12/22/2011

Location / Work Description	Quantity	UOM	Cost
<b>GENERAL REQUIREMENTS</b>			
01.0020 P1 MASTER SPECIFICATIONS The Master Specifications were written for and are references to specified instructions and information describing materials and workmanship required by all rehabilitation and new construction work for the Newport News Redevelopment and Housing Authority and the current code standards by the City of Newport News on Building, Plumbing, Electrical, Mechanical, and Fire shall be enforced on all work indicated in the Work Write-Up for this project. Contractors submitting valid bids shall visit the job site as requested by the Authority. The property owner has been instructed to allow you access to the property. Should you need another copy of the Master Specifications you may pick it up at our office.	0		
01.0025 P1 PERMITS AND LICENSES Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.	0		
01.0050 P1 CODE COMPLIANCE-USBC 2006 All materials and methods of construction related to work performed on this project must comply with state and locally adopted code requirements and must meet with the approval of local, state code and NNRHA enforcement officials.	0		
01.0065 P1 CALL MISS UTILITY BEFORE YOU DIG Miss Utility is the free "one call" Virginia communications center for excavators, contractors, property owners, and those planning any kind of excavation or digging. The Miss Utility center notifies participating utilities of the upcoming excavation work so they can locate and mark their underground facilities in advance to prevent possible damage to underground utility lines, injury, property damage and service outages.  The "Miss Utility Law" (Virginia Underground Utility Damage Prevention Act)) requires that Miss Utility be called 3 working days in advance of the planned work to allow time for marking, that the marks be respected and protected, and that excavation be completed carefully.	0		
01.0075 P1 INSURANCE REQUIREMENTS The Contractor shall maintain such insurance that will protect him from claims of damages for personal injury, including death, which may arise from work performed on this project, whether such work be by himself or by any subcontractor or anyone directly or indirectly employed by either of them. Contractor shall present the Labor Compliance Officer with certificate of insurance evidencing comprehensive public liability insurance coverage of not less than 500,000 each occurrence and \$500,000 automobile insurance. Contractor shall also carry Worker's Compensation insurance when required by State law, or Program Administrator.	0		

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01.0100 P1 JOB SITE WORK WRITE-UP A Job Site Work Write-Up shall be posted near the front door. This Work Write-Up shall be used by all code enforcement officials and other interested parties to review scope of work being performed on project.	0		
01.0150 P1 CONTRACTOR TO VERIFY MEASUREMENTS, SIZES & QUANTITIES All measurements, sizes and quantities in this Work Write-Up are APPROXIMATE. The Contractor is responsible for verifying exact measurements, sizes and quantities prior to submitting a quote.	0		
01.0175 P1 COST ALLOWANCES When specifications in this Work Write-Up refer to a cost "allowance", the Contractor is to permit the Homeowner to select the product to be installed, providing the pre-tax cost of the product does not exceed the allowance. The product selected must meet the quality standards specified in this Work Write-Up.	0		
01.0200 P1 WORKMANSHIP & MATERIAL STANDARDS Contractor to perform work specified in Work Write- Up in a high-quality good-workmanlike manner using specified materials or approved equal. Materials must also 1) be high quality, 2) be installed in accordance with manufacturer's specs 3) meet requirements of code enforcement inspectors and 4) meet requirements of Authority inspectors.	0		
01.0225 P1 GENERAL WARRANTY Materials installed and work performed shall have a one year Contractor warranty from the date of final acceptance of the work by the Homeowner and Program Administrator. Refer to project Contract for specific requirements concerning warranty. This warranty includes change orders and any additional work performed by the contractor during this contract period regardless of compensation.	0		
01.0250 P1 SCHEDULING WORK Contractor to schedule work between 7:00am and 6:00pm Monday through Friday, Saturday between 7:00 am and 12:00pm. Requests to work other than these hours must be approved by the Homeowner. The Contractor is responsible for scheduling and coordinating subcontractor work.	0		
01.0275 P1 COMPLIANCE INSPECTIONS Contractor to call Program Administrator for inspection of all work that will be concealed from view following completion of work on that item. For example, these inspections frequently include, but are not limited to, 1) inspection of footings, 2) inspection of roof sheathing prior to installation of new felt and shingles and 3) inspection of repaired floors prior to installation of new sub- floor, underlayment and floor coverings. Check each spec to see if a Compliance Inspection is required. These inspections will only be conducted between 8:00 am and 4:00 pm Monday thru Friday. Work that has been concealed without a Compliance Inspection may result in payment delays or denials!	0		

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01.0300 P1 PROGRESS AND FINAL PAYMENT INSPECTIONS Contractor must submit to Program Administrator a signed payment request. This request must be submitted to Program Administrator at least one day ahead of desired inspection date. Payment inspections will be scheduled on a first-requested first-scheduled basis.	0		
01.0325 P1 PROTECT HOUSE CONTENTS FROM DAMAGE DURING WORK Contractor shall take steps to protect house and contents from damage during project. Contractor is advised to use drop cloths to protect furniture, appliances, entertainment systems and other house contents and components. Contractor shall move furniture and appliances out of and back into work areas once work is complete. Contractor not to leave furniture, appliances, clothing or other house contents unprotected outside house during job.	0		
01.0350 P1 REPAIR DAMAGE CAUSED TO PROPERTY DURING WORK Contractor responsible for professionally repairing or replacing building and site components damaged as a result of construction activity to the satisfaction of NNRHA.	0		
01.0425 P1 CONCEAL ANY NEW WIRING & PLUMBING LINES FROM VIEW All new electrical wiring and plumbing lines installed are to be installed concealed from view inside stud walls, under floors and in attics. Unless otherwise approved by Homeowner and Program Administrator, surface mounted wire mold and conduit are not permitted.	0		
01.0475 P1 REDUCE AIRBORNE DUST DURING CONSTRUCTION Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition and removal of defective paint. Wet scrape if removing defective paint. Do NOT use electric sanders or torches if removing paint. Contractor and workers are encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.	0		
01.0500 P1 GENERAL CLEAN-UP Contractor to provide clear and safe passage ways in and around structure during project. Contractor to remove debris and building materials from in and around structure being repaired to legal dump site regularly and at the end of the project. In progress and final clean-up to include--but is not limited to--damp wiping, sweeping, mopping and vacuuming.	0		
01.0505 P1 CUSTOMER WITH ROOF WORK Customer to make sure all cars, boats, etc. are moved away from work area before work begins. Roofer will not be responsible for any damage that could occur to any items that have not been moved. Articles in attic should be covered as dirty soot and granules will fall between cracks in sheathing. This is the owner's responsibility. The roofer will try to prevent damage to flowers, plants, shrubs, etc; however, due to the nature of work being done, some damage could occur. The roofer will not be liable for any such damage.	0		

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01.0510 P1 CUSTOMER TO BOX-UP BREAKABLES The customer is responsible for boxing-up and protecting any breakable items.	0		
01.0535 P1 CUSTOMER TO KEEP PERSONAL ITEMS AWAY FROM WORK AREA ON A DAILY BASIS. The customer is responsible for keeping personal items away from work area. This does not include furniture or appliances only personal items and breakables.	0		
01.0560 P1 CUSTOMER TO REMOVE DEBRIS FROM HOUSE The customer is responsible for removing trash and debris from the house and yard before construction begins. The customer is also responsible for keeping the house and yard free of trash and debris during construction.	0		
01.0585 P1 PROJECT NOTES	0		
<b>ROOF &amp; ATTIC</b>			
35.0950 P1 #REPLACE SHINGLES-5 YR WORKMANSHIP WARRANTY. INSTALL PLASTIC IN ATTIC. SPECIAL ATTENTION TO FLASHING & WATERPROOFING AROUND SKYLIGHT.  Remove existing and haul away. Replace up to 5 SF of sheathing per 100 SF of roof using pine board or CDX plywood of matching thickness. Install 15 lb asphalt saturated felt and fungus resistant architectural shingles on top of roof decking using nails per shingle per manufacturer's recommendation. Install starter course at edges of roof. Install an aluminum drip edge with a baked on enamel finish at all fascia boards, rake boards, barge rafters. Unless cornice system is wrapped. Install metal step and apron flashing tucked behind siding at intersections of roof and walls. Install metal step flashing securely into masonry units of chimneys. All valleys to have ice & water shield & new flashing and all installations shall be made watertight. Shingle color to be selected by Owner. Install continuous shingle over low profile ridge vent along ridge lines of roof. Stop vents 12" from end of ridge line or from intersections of ridge lines. Make sure decking at ridge line is cut back at least 2" from both edge of ridge board so that a ventilation opening exist below vent. Install plastic coverings in attic to protect attic and personal items from debris.	2,000	SF	
<b>REAR PORCH FRENCH DOORS</b>			
45.0635 P1 INSTALL A PRE HUNG STEEL FRENCH PATIO DOOR WITH 6' BLINDS BETWEEN THE GLASS. REMOVE & RESET SECURITY BARS ON NEW DOOR-PAINT DOOR & SECURITY BARS TO MATCH IN COLOR.  Install a steel French patio door with 6' blinds between the glass. ReliaBilt or equal	1	EA	

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<p>Glazing to be 1/2" double pane tempered insulated glass. Attach to the new or existing opening. Hardware to include locking handle, locking mechanism. Door shall operate without faults. All installations shall meet local codes. Contractor to remove existing door from site.</p>			
<b>DOORS</b>			
<p>45.0050 P1 REPLACE WEATHER-STRIPPING AT FRONT &amp; SIDE ENTRANCE DOORS                      Replace weather-stripping at entrance door. Make sure bottom of threshold is supported solidly. Caulk threshold bottom and sides. When closed, door shall fit snugly against threshold and weather-stripping.</p>	2	EA	
<b>PLUMBING SYSTEM</b>			
<p>75.0275 P1 #REPLACE BATHROOM SINK FAUCET-MASTER BATH                      Install a new washer less bathroom sink faucet with pop-up valve. Faucet to have a maximum flow rate of 2.5 gallons per minute. Install new stop valves and supply lines from stop valves to faucet. Faucet to have at least a 2 year warranty. Use Delta Model #522 or #520 or approved equal. Contractor to select faucet using a \$75 allowance.</p>	1	SE	
<p>75.0651 P1 INSTALL A NEW 16-1/2 " ROUND FRONT TOILET - MAIN BATH                      Replace existing toilet with a new 2 piece closed coupled, vitreous china, water saving commode with maximum 1.6 gallons per flush manufactured by American Standard, Tropic Cadet 3 or approved equal. Toilet to have an oversized 3" flush valve with chemical resistant flapper. Toilet to include all new components including a chrome flush handle, cover seat, plastic supply line, shut off valve, stub up, flange and wax seal. Top of toilet tank to be no more than 1" from back wall and min. 15" from center of toilet to wall, vanity and tub. Work to comply with all local codes.</p>	1	EA	
<p>75.1045 P1 #REPLACE DRAIN LINE AT KITCHEN SINK                      Remove all damaged or deteriorated piping. Provide and install new pipe to match existing in size and type. All connections shall be of similar material and code approved.</p>	1	EA	

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## Cost Summary

Total Cost

